

## REGULAR MEETING

March 14, 2024

The Regular Meeting of the Board of County Road Commissioners for the County of Isabella was held at the main office at 2261 E. Remus Road. Members present were Beltinck, Hauck, Busch, Livermore, and Turnwald on March 14, 2024, at 9:00 a.m. Absent: None

Motion by Livermore, seconded by Beltinck to approve the Agenda as presented. Ayes: All. Nays: None. Motion carried.

Motion by Hauck, seconded by Busch to approve the minutes for the Regular Board Meeting held on February 08, 2024 as presented.

Motion by Livermore, seconded by Beltinck to ask the Chairman to call for a roll call vote to approve the 3 Vouchers issued in the amount of \$491,098.85 and 3 Payroll Registers issued in the amount of \$275,580.97 and the County Treasurer is authorized to transfer funds for same. Commissioner Hauck, Yes; Beltinck, Yes; Livermore, Yes; Busch, Yes; and Turnwald, Yes. Motion carried.

Correspondence: N/A

Public comment: Bradley Hope, resident of Denver Township, was inquiring on if the Road Commission would install a Solar Led Stop Sign at the corner of Isabella and Baseline. He said that he knows that it doesn't meet the thresh hold but knows that the intersection is bad. He has witnessed several accidents, and his family has had close calls there. The ICRC Manager discussed several different options that the Road Commission could do. The ICRC Manager said that the ICRC Engineer was currently looking at this issue.

Old Business: N/A

New Business:

Motion by Busch, seconded by Hauck to approve the following Township Brine Contracts pending any state regulations to the Brine Program:

|    | <u>Township</u>   | Applications | Twp Share           | ICRC Share         | Gallons                               |                               |
|----|-------------------|--------------|---------------------|--------------------|---------------------------------------|-------------------------------|
| a) | <b>Broomfield</b> | <b>Two</b>   | <b>\$ 33,861.84</b> | <b>\$ 3,552.09</b> | <b>2000</b>                           | <b>Upon Township Approval</b> |
| b) | Chippewa          | Three        | \$ 35,107.58        | \$ 2,343.85        | 2000                                  |                               |
| c) | Coe               | Two          | \$ 42,952.16        | \$ 4,505.66        | 2000                                  |                               |
| d) | Coldwater         | One          | \$ 20,624.36        | \$ 4,326.97        | 2000                                  |                               |
| e) | Deerfield         | Two          | \$ 26,755.55        | \$ 2,245.32        | 2500                                  |                               |
| f) | <b>Denver</b>     | <b>Two</b>   | <b>\$ 44,207.85</b> | <b>\$ 3,709.91</b> | <b>2500</b>                           | <b>Upon Township Approval</b> |
| g) | Fremont           | One          | \$ 35,168.28        | \$ 5,902.62        | 2500                                  |                               |
| h) | Gilmore           | Two          | \$ 39,195.04        | \$ 4,111.54        | 2000                                  |                               |
| i) | <b>Isabella</b>   | <b>Two</b>   | <b>\$ 29,680.85</b> | <b>\$ 2,490.81</b> | <b>2500</b>                           | <b>Upon Township Approval</b> |
| j) | <b>Lincoln</b>    | <b>Two</b>   | <b>\$ 35,151.36</b> | <b>\$ 3,687.36</b> | <b>2000</b>                           | <b>Upon Township Approval</b> |
| k) | Nottawa           | Two          | \$ 42,098.45        | \$ 3,532.89        | 2500                                  |                               |
| l) | Rolland           | One          | \$ 18,492.08        | \$ 3,103.70        | 2500                                  |                               |
| m) | Sherman           | Two          | \$ 32,835.00        | \$ 2,755.50        | 2500/2500                             |                               |
| n) | Union             | Three        | \$ 23,868.06        | \$ 1,669.17        | 2000                                  |                               |
| o) | Vernon            | One          | \$ 20,203.48        | \$ 3,390.94        | 2500                                  |                               |
| p) | Wise              | Two          | \$ 44,345.16        | \$ 4,568.29        | 2000 - 4 miles of Limestone gets 2500 |                               |

Commissioner Beltinck, Yes; Livermore, Yes; Busch, Yes; Hauck, Yes; and Turnwald, Yes. Motion carried.

Motion by Hauck, seconded by Livermore to sign 2024 Gravel or Limestone Contracts (\$'s includes Contingency).

|     |   |
|-----|---|
| 1)  | 497-1-410102 River Road (Brinton to Coldwater) in the amount of \$23,709.52 (Gravel Resurfacing - 100% ICRC - 2024 Block Grant) Broomfield Township   |
| 2)  | 497-3-410312 - South County Line Road (Summerton to Leaton) in the amount of \$26,901.36 (Gravel Resurfacing - 50%/50% Township/ICRC Split-2024 Block Grant) Coe Township - <b>Upon Township Approval</b> |
| 3)  | 497-3-420306 - Walton Road (Summerton to Leaton) in the amount of \$26,394.89 (Gravel Resurfacing - 50%/50% Township/ICRC Split-2024 Block Grant) Coe Township - <b>Upon Township Approval</b>            |
| 4)  | 497-3-420352 - Leaton Road (South County Line to Coe) in the amount of \$26,394.90 (Gravel Resurfacing - 100% Township) Coe Township - <b>Upon Township Approval</b>                                      |
| 5)  | 497-3-422308 - Summerton Road (Coe to Fremont) in the amount of \$26,394.90 (Gravel Resurfacing - 100% Township) Coe Township - <b>Upon Township Approval</b>   |
| 6)  | 497-3-422309 - Summerton Road (South County Line to Coe) in the amount of \$26,394.90 (Gravel Resurfacing - 100% Township) Coe Township - <b>Upon Township Approval</b>                                   |
| 7)  | 497-5-420517 - Wing Road (Nottawa to Meridian) in the amount of \$45,429.00 (Limestone Resurfacing - 50%/50% Township/ICRC Split) Deerfield Township  |
| 8)  | 497-5-420526 - Nottawa Road (Millbrook to Deerfield) in the amount of \$45,429.00 (Limestone Resurfacing - 100% Township) Deerfield Township  |
| 9)  | 497-06-420605 - Denver Road (Loomis to Wise) in the amount of \$23,984.02 (1000 Ton of Gravel Resurfacing - 100% ICRC 2024 Block Grant) Denver Township   |
| 10) | 497-10-421007 - Pleasant Valley Road (Isabella to Summerton) in the amount of \$25,607.18 (Gravel Resurfacing - 50%/50% Township/ICRC Split) Lincoln Township - <b>Upon Township Approval</b>             |
| 11) | 497-10-421008 - Pleasant Valley Road (Mission to Isabella) in the amount of \$25,607.18 (Gravel Resurfacing - 50%/50% Township/ICRC Split) Lincoln Township - <b>Upon Township Approval</b>               |
| 12) | 497-10-421009 - Pleasant Valley Road (Crawford to Mission) in the amount of \$25,607.18 (Gravel Resurfacing - 100% Township) Lincoln Township - <b>Upon Township Approval</b>                             |
| 13) | 497-10-421010 - Pleasant Valley Road (Lincoln to Crawford) in the amount of \$25,607.18 (Gravel Resurfacing - 100% Township) Lincoln Township - <b>Upon Township Approval</b>                             |
| 14) | 497-10-421011 - Pleasant Valley Road (Whiteville to Lincoln) in the amount of \$25,607.18 (Gravel Resurfacing - 100% Township) Lincoln Township - <b>Upon Township Approval</b>                           |
| 15) | 497-10-421012 - Pleasant Valley Road (Meridian to Whiteville) in the amount of \$25,607.18 (Gravel Resurfacing - 100% Township) Lincoln Township - <b>Upon Township Approval</b>                          |
| 16) | 497-11-421131 - Vandecar Road (Denver to Vernon) in the amount of \$22,134.10 (Gravel Resurfacing - 50%/50% Township/ICRC Split) Nottawa Township   |
| 17) | 497-11-421134 - Vandecar Road (Beal City to Weldman) in the amount of \$22,134.10 (Gravel Resurfacing - 50%/50% Township/ICRC Split) Nottawa Township   |
| 18) | 497-12-421211 - Pleasant Valley Road (Rolland to Brinton) in the amount of \$23,852.74 (Gravel Resurfacing - 50%/50% Township/ICRC Split) Rolland Township - <b>Upon Township Approval</b>                |
| 19) | 497-12-421213 - Pleasant Valley Road (Sherman to Wyman) in the amount of \$23,852.74 (Gravel Resurfacing - 50%/50% Township/ICRC Split) Rolland Township - <b>Upon Township Approval</b>                  |
| 20) | 497-14-421401 - Valley Road (Isabella to Summerton) in the amount of \$24,437.55 (Gravel Resurfacing - 50%/50% Township/ICRC Split) Union Township  |
| 21) | 497-14-421402- Valley Road (Mission to Isabella) in the amount of \$24,437.55 (Gravel Resurfacing - 100% Township) Union Township   |
| 22) | 497-14-421413 - Wing Road (Meridian to Whiteville) in the amount of \$24,437.55 (Gravel Resurfacing - 50%/50% Township/ICRC Split) Union Township   |
| 23) | 497-14-421427- Whiteville Road (River to Baseline) in the amount of \$24,437.55 (Gravel Resurfacing - 100% Township) Union Township   |

Commissioner Livermore, Yes; Busch, Yes; Hauck, Yes; Beltinck, Yes; and Turnwald, Yes. Motion carried.

Motion by Busch, seconded by Beltinck to authorize the chairman to sign the Certificate of Appreciations for the following employees:

- a) Christopher Wyman for his 24 years of service
- b) Scott McCormick for his 23 years 7 months of service
- c) Patrick Recker for his 26 years 7 months of service
- d) John Sunderman for his 26 years 4 months of service

b) Ayes: All. Nays: None. Motion carried.

Motion by Beltinck, seconded by Busch to approve the MDOT Contract No. 24-5057 for the hot mix asphalt cold milling and resurfacing along Broomfield Road from approximately 900 feet west of Crawford Road easterly to Great Lakes Central railroad crossing, including earthwork, subbase, aggregate base and shoulder, concrete curb and gutter, curb ramps, drainage improvements, permanent signing and pavement markings; and all together with necessary related work. Also authorize the Engineer to electronically sign the Contract and the Acting Board Secretary to sign Certificate of Resolution. Commissioner Busch, Yes; Hauck, Yes; Beltinck, Yes; Livermore, Yes; and Turnwald, Yes. Motion carried.

Motion by Livermore, seconded by Beltinck to approve and allow the Finance Director to sign the following resolutions for the Replacement Bridge applications.

- a) Chippewa Bridge over Chippewa River, Sections 11 & 12, Chippewa Township. Located between Pickard Road and River Road.
- b) Weidman Road Bridge over Coldwater River, Section 18 & 19, Nottawa Township. Located between Woodruff Road and Johnson Road.
- c) Vernon Road Bridge over Sharps Creek, Section 33, Wise Township and Section 4, Denver Township. Located between Shepherd Road and Genuine Road.
- d) Vernon Road Bridge over North Br. Salt River, Section 33, Wise Township and Section 4, Denver Township. Located between Genuine Road and Loomis Road.

Commissioner Beltinck, Yes; Livermore, Yes; Busch, Yes; Hauck, Yes; and Turnwald, Yes. Motion carried.

Motion by Hauck, seconded by Livermore to approve the bid for the 2024 Overband Crack Fill needs to low bidder Fahrner Asphalt Sealers, LLC in the amount not to exceed \$99,358.99. Commissioner Livermore, Yes; Busch, Yes; Hauck, Yes; Beltinck, Yes; and Turnwald, Yes. Motion carried.

Motion by Busch, seconded by Beltinck to approve the bid for the 2024 Chip Seal needs based on price and availability. Commissioner Livermore, Yes; Busch, Yes; Hauck, Yes; Beltinck, Yes; and Turnwald, Yes. Motion carried.

Motion by Livermore, seconded by Hauck to approve the Letter of Agreement between Isabella County Road Commission and the Isabella County Road Commission Association (TPOAM)

- One-time opportunity for existing employees to switch from the MERS defined benefit to the MERS defined contribution.
- One-time payment of \$1,800 into said member(s) 457 or Roth 457 account in April of 2024 for any member who decides to switch.
- No future discussions on additional payments to the 457 account.

Commissioner Busch, Yes; Hauck, Yes; Beltinck, Yes; Livermore, Yes; and Turnwald, Yes. Motion carried.

Motion by Busch, seconded by Livermore to approve the addition of 2 credit cards to the Isabella County Road Commission staff members. The first credit card with a \$2,500 limit will have title Office and Administration Card and the second credit card with a \$2,000 limit will be in Brock Mogg's name. Commissioner Hauck, Yes; Beltinck, Yes; Livermore, Yes; Busch, Yes; and Turnwald, Yes. Motion carried.

The Finance Director reviewed the bi-weekly financial report for the periods ending February 15, 2024, February 29, 2024, and March 14, 2024. The Finance Director informed the Commissioners the MTF funds to date increased for the YTD is 6.57% (Increase \$239,284). The Finance Director informed the Commissioners that they had received January's deposit from the Oxcart Permits Systems in the amount of \$23,625.00 and February's deposit in the amount of \$21,015.00. The Finance Director explained that the only outstanding invoice on the AR report is the Mid-Michigan Community Pathway's invoice. She explained that the Mid-Michigan Community Pathway had paid a small payment on the outstanding invoice. The Finance Director said that she had been busy working on contracts and estimates. The Finance Director informed the Commissioners that she had attended a couple of meetings. The one meeting consisted of many of the Finance Directors who use Precision software. At this meeting every module was discussed in detail to get a list of things that we would like to see changed or approved. Precision Computer Solutions is planning on bringing back the free user training sessions that they use to do. However, they now will be held via Zoom. The Finance Director informed the Commissioners that the management staff had went through the RMS Training and she is hoping in the next month or two that ICRC will be live on the RMS payroll.

The Project Manager gave the following report:

| Work  |
|---|
| Working on 2% request estimates                                 |
| Working on gravel estimates                                     |
| Collecting the pass/no pass information on 2024 paving projects |
| Marking trees for the tree crew                                 |
| Attended a S.A.M. meeting in Sanalic county                     |

The Superintendent Report gave the following report:

| Date       | Township    | Job Completed                           |
|------------|-------------|---|
| 02/05/2024 | county wide | scrape gravel roads                     |
| 02/06/2024 | county wide | scrape gravel roads                     |
| 02/07/2024 | county wide | PBT                                     |
|            | Fremont     | tree crew                               |
|            |             | wash trucks and garages                 |
| 02/08/2024 | county wide | PBT                                     |
|            | Gilmore     | tree crew                               |
| 02/09/2024 | county wide | scrape gravel roads                     |
| 02/12/2024 | county wide | PBT in morning then scrape              |
| 02/13/2024 | Rolland     | tree crew                               |
|            | Broomfield  | tree crew                               |
|            |             | wash trucks and garages                 |
| 02/14/2024 | county wide | PBT                                     |
|            | N/E Quad    | tree crew                               |
| 02/15/2024 | county wide | plow snow and brine trucks on blacktops |
| 02/16/2024 | county wide | plow snow and brine blacktops           |
| 02/19/2024 | county wide | go clean up the roads from snow         |
| 02/20/2024 | Chippewa    | Brush hog intersections                 |
|            | county wide | PBT                                     |
|            | wise        | tree crew                               |
| 02/21/2024 | county wide | PBT                                     |
|            | Broomfield  | tree crew                               |
|            | Deerfield   | tree crew                               |
| 02/22/2024 | county wide | scrape gravel roads                     |
| 02/23/2024 | county wide | PBT and tree crew                       |
| 02/26/2024 | county wide | PBT in morning then scrape              |

The Shop Forman gave the following report:

- 1) Received delivery of new snow blower
- 2) Sold some items on auction.
- 3) Warranty work done on mower max brush hog.

The Manager gave an update on the current timeline of the 2024 Road Projects. The Manager informed the Board that a resident in Wise Township wants to do an abandonment. The ICRC Engineer has had communication with Wise Township on what the proper process for abandonment of a road is. The Manager updated the Board that the East Walton Road Bridge will now need to have a Native Muscle Survey done on it before work can be done on the Bridge. This survey will cost the Road Commission from \$5,000 to \$18,200 depending on what they find. The Manager informed the Board that he was asked to be the Vice President for MCRCSIP (Michigan County Road Commission Self Insurance Pool).

Committee Reports: Commissioner Busch wanted to thank the Board again for letting the Isabella County Parks and Receptions Board hold their last meeting at the Isabella County Road Commission Facility.

Motion by Hauck, seconded by Livermore to adjourn the meeting at 10:37 a.m. Ayes: All. Nays: None. Motion carried.

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Board Secretary

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Chairman

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Vice-Chairman

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Member

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Member

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Member