

REGULAR MEETING

February 08, 2024

The Regular Meeting of the Board of County Road Commissioners for the County of Isabella was held at the main office at 2261 E. Remus Road. Members present were Beltinck, Hauck, Busch, and Turnwald on February 8, 2023, at 9:00 a.m. Absent: Commissioner Livermore.

Motion by Hauck, seconded by Busch to approve the Agenda as presented. Ayes: All. Nays: None. Motion carried.

Motion by Hauck, seconded by Beltinck to approve the minutes for the Regular Board Meeting held on January 11, 2023 as presented. Ayes: All. Nays: None. Motion carried.

Motion by Beltinck, seconded by Busch to ask the Chairman to call for a roll call vote to approve the 2 Vouchers issued in the amount of \$439,515.46 and 2 Payroll Register issued in the amount of \$218,941.29 and the County Treasurer is authorized to transfer funds for same. Commissioner Hauck, Yes; Beltinck, Yes; Busch, Yes; and Turnwald, Yes. Motion carried.

Correspondence: N/A

Public comment: Jenny Cook, resident from Vernon Township, came to inquire about miles of roads that were Paser rated in Vernon Township. She also inquired about the 2 miles of Coleman Road. The Manager explained the funding issues that the State, County, City, Villages, etc. are experiencing with Road funding. He said Vernon Township is only 1 out of the 16 townships that the Isabella County Road Commission maintains. The amount of money needed to fix the roads alone (not including the bridges) is not anywhere close to what ICRC receives. The Manager said that no discussion was held on Coleman Road during the Vernon Township meeting that was held here at the Road Commission a couple of weeks ago. Commissioner Turnwald informed Jenny Cook that the Isabella County Road Commission just finished resurfacing Old Mission Road in Vernon Township without any township participation and helped with the 3-county Dunkin Crossings.

Old Business: N/A

New Business:

Motion by Busch, seconded by Beltinck to vote for Jerry Heim as the candidate to serve for the three-year term for the Northern Michigan Association of Road Commissions. Commissioner Busch, Yes; Hauck, Yes; Beltinck, Yes; and Turnwald, Yes. Motion carried.

Motion by Beltinck, seconded by Busch to approve the Resolution for Removal and Addition of Signers to the Health Insurance Account. Also allow the Finance Director to sign the Resolution. Commissioner Hauck, Yes; Beltinck, Yes; Busch, Yes; and Turnwald, Yes. Motion carried.

Motion by Busch, seconded by Beltinck to adopt the Resolution to appoint the Engineer-Superintendent, Patrick J. Gaffney, PE, the designee for signing the Act 51 certification maps dated December 31, 2023. Commissioner Hauck, Yes; Beltinck, Yes; Busch, Yes; and Turnwald, Yes. Motion carried.

Motion by Hauck, seconded by Beltinck to adopt the Resolution of Commitment and Support Bridge Investment Program (BIP) Grant Bridge Bundle MDOT Statewide Local Agency Bridge Bundle Program. Also to appoint all Commissioners to sign the resolution. The bridges include Airline Road over S. Br. Chippewa River, Rosebush Road over N. Br. Salt River, and Vernon Road over Sharps Creek. Commissioner Beltinck, Yes; Hauck, Yes; Busch, Yes; and Turnwald, Yes. Motion carried.

Motion by Beltinck, seconded by Busch to accept the following seasonal proposals based on Price and Availability:

a.	Proposal#	2024-11	-	Equipment Rental
b.	Proposal#	2024-12	-	Steel Beam Guard Rail & Posts
c.	Proposal#	2024-14	-	Grader Blades
d.	Proposal#	2024-15	-	Sign Material & Galvanized Steel Post
e.	Proposal#	2024-16	-	Pavement Marking - CARRYOVER
f.	Proposal#	2024-17	-	Miscellaneous Aggregates
g.	Proposal#	2024-18	-	Trucking by the Ton
h.	Proposal#	2024-19	-	Tire Service & Repair
i.	Proposal#	2024-20	-	Galvanized Corrugated Metal Pipe
j.	Proposal#	2024-24	-	Smooth Interior Plastic
k.	Proposal#	2024-25	-	General & Specific Bituminous Paving Needs
l.	Proposal#	2024-26	-	Bituminous Cold Patch
m.	Proposal#	2024-30	-	Seeding & Mulching
n.	Proposal#	2024-32	-	Application of Liquid Calcium Chloride
o.	Proposal#	2024-35	-	Tree Cutting & Stump Grinding
p.	Proposal#	2024-52	-	Brush Spray - CARRYOVER
q.	Proposal#	2024-65	-	Shoulder Graveling

Commissioner Beltinck, Yes; Hauck, Yes; Busch, Yes; and Turnwald, Yes. Motion carried.

The Finance Director reviewed the bi-weekly financial report for the periods ending January 18, 2024, and February 1, 2024. The Finance Director informed the Commissioners that on Thursday February 15th through Friday February 16th the new IT Company will be migrating the DNS from the old IT Company. During this time the ICRC website will be down, and the emails will not work. On February 22nd the ICRC administration staff will also be having a conference call with the accounting software to get the ball rolling on going on the new payroll RMS software. The Finance Director informed the Commissioners that a journal entry was done to move the \$5,000 collected for Consumers bond escrow back into the cash account and out of the escrow account because a check was refunded. The Finance Director informed the Commissioners that they had received another deposit from Oxcart Permits Systems in the amount of \$4,600. The Finance Director said that she has contacted the Insurance Company on the outstanding invoice for reimbursement for property damage done by the Van Erden Foodservice Company. Still waiting to see if they will pay.

The Project Manager gave the following report:

Work
Finished paving Weidman Rd. 4 miles
Finished shouldering Weidman Rd. 4 miles
Marked out pavement markings for Weidman Rd. 4 miles
Attended an East Central Meeting 10/19/23
Attended a MTA meeting at ICRC 10/18/23

The Superintendent Report gave the following report:

Date	Township	Job Completed
10/09/2023	all Townships	Scrape gravel roads
	Wise	Ditching on Herrick Road E. of Wise Road
10/10/2023	all Townships	Scrape gravel roads till noon
	all Townships	PBT
	Wise	Ditching on Herrick Road E. of Wise Road
	n/w	Clean spillways
10/11/2023	all Townships	scrape gravel roads
	n/w	Clean spillways
	Wise	Ditching on Herrick Road E. of Wise Road
10/12/2023	all Townships	PBT
	s/w	Clean spillways
	Chippewa	pull shoulders on Lea Pick
	Wise	Ditching on Herrick Road E. of Wise Road

10/16/2023	Gilmore	Brush hog on the intersections
	Wise	Ditching on Herrick Road E. of Wise Road
	county wide	tree crew
	county wide	scrape limestones
10/17/2023	Isabella	Shoulder Weidman Road Lincoln to Meridian
	Wise	Ditching on Herrick Road E. of Wise Road
10/18/2023	Nottawa	Shoulder Weidman Road Nottawa to Winn
10/19/2023	Chippewa	pull shoulders on Lea Pick
	Broomfield	Tree Crew
	Mt Pleasant	clean garage and trucks

- The Shop Forman gave the following report:
- 1) Met with Sam from CRASIF and did a building safety walk through, have been working with the guys to correct possible issues.
 - 2) Met with Tom from MCRCSIP and did a Blanchard facility walk through, have been working with the guys to correct possible issues.
 - 3) Have been working a lot on correct issues MiOSHA pointed out while here while on proactive walk through.
 - 4) Repairing trucks and ordering parts as needed.

The Manager gave an update on the Salt Barn. The Manager said he will be meeting with the tribe on February 21st about the Beal City Road Project that the Saginaw Chippewa Indian Tribe would like to participate in. The Manager explained to the Commissioners that a representative from MERS, Leah, met with the current 17 employees who have the option to convert their Defined Benefit plan to the Defined Contribution plan. He said each employee got to meet one on one with her to be educated on what the conversion would mean for them personally. Now the employees must make the decision on what they want to do. The Manager explained that Mason County Road Commission will be coming to do a walk through of our building on February 13th. Mason County Road Commission has plans to build a new building. The Manager informed the Board that the Kalamazoo County Road Commission will be having a Grand Opening on their \$65 million dollar building. The Manager said that the Project Manager will be working on getting any estimates done that he has received from the township for the 2024 season. The Manager informed the Board that there is a law that is being worked on that makes it mandatory that all vehicles have to stay 200 ft. back from a Road Commission trucks.

Committee Reports: Commissioner Busch said that the Isabella County Parks and Recreation’s Board has submitted their 5-year master plan, and it has been approved. They have hired an outside software program for all the reservations. He said that the Parks highest year for reservations was during the pandemic year. The highest number of sales was due to the day passes sold that year. Commissioner Busch said that Coldwater Park still holds the highest amount in reservations with a \$15,000 increase in revenue over the past 3 years. The Isabella County Parks and Recreation’s Board wants to express their appreciation for the Isabella County Road Commission allowing them to hold their Board Meetings here at the Isabella County Road Commission Board Room.

Robert Nagy arrived at the Board Meeting late. He wanted to discuss what was the plans for Deerfield Road between Wise and the East County Line. The Manager explained that currently the ICRC Engineering Tech. is designing the 2 miles. In the next couple of months when the designs are complete, the ICRC staff will share the designs with the Chippewa Township Board. The Manager explained with the discussions that he currently has had with the Chippewa Township Board; he sees this project being done in two different phases. The first stage would be drainage work to correct the drainage issues. The second stage (probably the year after) would be the work done on the road.

Motion by Beltinck, seconded by Hauck to adjourn the meeting at 10:29 a.m. Ayes: All. Nays: None. Motion carried.

Board Secretary

Chairman

Vice-Chairman

Member

Member

Member