

## REGULAR MEETING

September 27, 2023

The Regular Meeting of the Board of County Road Commissioners for the County of Isabella was held at the main office at 2261 E. Remus Road. Members present were Beltinck, Busch, Hauck, Livermore, and Turnwald on September 27, 2023, at 4:30 p.m.

Motion by Livermore, seconded by Hauck to approve the Agenda as presented. Ayes: All. Nays: None. Motion carried.

Motion by Livermore, seconded by Beltinck to approve the minutes for the Regular Board Meeting held on August 24, 2023 as presented. Ayes: All. Nays: None. Motion carried.

Motion by Beltinck, seconded by Busch to ask the Chairman to call for a roll call vote to approve the 3 Vouchers issued in the amount of \$1,180,555.23 and 3 Payroll Register issued in the amount of \$256,806.69 and the County Treasurer is authorized to transfer funds for same. Commissioner Beltinck, Yes; Busch, Yes; Livermore, Yes; Hauck, Yes; and Turnwald, Yes. Motion carried.

Correspondence: N/A

Public comment: N/A

Old Business: N/A

New Business:

Motion by Busch, seconded by Livermore to authorize the Chairman and the Finance Director to sign the Annual Certification of Employee-related Conditions. Ayes: All. Nays: None. Motion carried.

Motion by Hauck, seconded by Beltinck to authorize the Finance Director to issue checks for Accounts Payable Invoices dated on or before 9/30/2023. Ayes: All. Nays: None. Motion carried.

Motion by Busch, seconded by Livermore to authorize the Finance Director to post Inventory adjustments for 9/30/2023 and report at next Board Meeting on adjustments. Ayes: All. Nays: None. Motion carried.

Motion by Busch, seconded by Beltinck to approve the 2023B Fiscal Budget. Commissioner Busch, Yes; Livermore, Yes; Hauck, Yes; Beltinck, Yes; and Turnwald, Yes. Motion carried.

Motion by Livermore, seconded by Hauck to approve the 2024 Fiscal Budget. Commissioner Livermore, Yes; Busch, Yes; Hauck, Yes; Beltinck, Yes; and Turnwald, Yes. Motion carried.

Motion by Hauck, seconded by Beltinck to sign the following contract with Broomfield Township and Bandit Industries Inc.

	<b>459-1-31210B Millbrook Road (Coldwater east 1500') Overlay/Light milling in the amount of \$41,434.19 including contingency</b>
<b>1)</b>	<b>(Broomfield Township \$13,811.40, Bandit Industries Inc. \$13,811.39, and ICRC \$13,811.40)</b>

Ayes: Ayes: All. Nays: None. Motion carried.

Motion by Livermore, seconded by Busch to allow the Chairman to sign the Comprehensive Plan Letter for the Village of Shepherd for the application for funding from USDA Rural Development to conduct improvements to the Village Water System. Ayes: All. Nays: None. Motion carried.

Motion by Livermore, seconded by Beltinck to approve the design engineering quote on the Pickard Road (Bradley and Bamber) Traffic Signal, ADA Ramps and related approach work to the low bidder J. Rank Electric, Inc. in the amount of \$385,776.36. Ayes: All. Nays: None. Motion carried.

The Finance Director reviewed the bi-weekly financial report for the period ending September 28, 2023. The Finance Director informed the Board that the Ferris State University Endowment Fundraiser raised \$4,739.00 this year. Overall, the Northern Michigan Association of Road Commissions Annual Conference was a success. The Finance Director has been busy working on the 2023B Budget and 2024 Budget along with year-end accounts receivable billings. The Finance Director updated the Commissioners on the changes on the AR – Open Aging Summary Report.

The Project Manager gave the following report:

Work
Finished gravel refresh on the north half
Resuming gravel refresh in Coe and Lincoln Twp as soon as Fishers can get to it
Paved and shouldered Broomfield Rd west of Gilmore Rd
Paved and shouldered Brinton Rd north of Vernon Rd
Paved and shouldered Millbrook Rd east of Coldwater Rd
Finished drainage work and gravel refresh on Holiday Dr in Vernon Twp
Resuming paving on Weidman Rd after October 1st

The Drainage Forman gave the following report:

Date	Township	Job Completed
09/05/2023	Chippewa	scrape for 3 road app chloride
	Wise	Wise Road
	Chippewa	Millbrook east of Summerton ditching
09/06/2023	Union	scrape for 3 road app chloride
	Wise	Chippewa Road south of Herrick ditching
	county wide	tree crew
	S/W	brush hog paved intersections

09/07/2023	S/W	brush hog paved intersections
	Wise	Chippewa Road south of Herrick ditching
	Vernon	Holiday Dr ditching project
	Deerfield	Shoulder new blacktops
09/11/2023	Sherman	brush hog paved intersections
	county wide	tree crew
		clean garage
09/12/2023	Sherman	brush hog paved intersections
	county wide	PBT
	N/W	shoulder paved roads with millings
	Wise	Chippewa Road south of Herrick ditching
	N/E	clean spillways
09/13/2023	Sherman	brush hog paved intersections
	Wise	Chippewa Road south of Herrick ditching
	Broomfield	Millbrook road by bandit pull shoulders
	county wide	scrape gravels
09/14/2023	Sherman	brush hog paved intersections
	county wide	scrape gravels
09/18/2023	Union	brush hog Deerfield Road east of Isabella
	Broomfield	shoulder Brinton Road north of Vernon new pavement
	Broomfield	shoulder Millbrook Road by bandit new pavement
	Vernon	culvert replacement Lincoln and Doherty
09/19/2023	Coldwater	brush hog paved intersections
	Union	gravel Deerfield Road east of Isabella
	n/w	shoulder paved roads with millings
	Vernon	Holiday Dr. ditching project

The Shop Foreman gave the following report:

- 1) Spending a bit of time helping finish up year end.
- 2) New truck build coming very good.
- 3) Ordered more 24.5 tires for inventory (stocking up for national shortage)
- 4) Got vac trailer warrantied (replaced bent faulty axles)

The Manager said that he and the Finance Director had spent a lot of time on the Budgets. The Manager updated the Board that he and the Finance Director attended the zoom meeting where Denise Hinneburg, the State of Michigan's Elections Officer, opened the ICRC voting ballots for adopting a new labor union. All the ICRC Union ballots but 1 were cast for the TPOAM – Technical, Professional and Officeworkers Association of Michigan. The Manager informed the Board that a letter was given to the Union to request that Union talks should begin. The Manager said that the Superintendents' meeting will be next week.

Committee Reports: Commissioner Busch said Isabella Parks and Recreation has sent in a SCIT 2% grant for the sewer. Commissioner Turnwald said the next tire recycling would be on September 30<sup>th</sup> from 8 to 12.

Motion by Beltinck, seconded by Busch to adjourn the meeting at 5:16 p.m. Ayes: All. Nays: None. Motion carried.

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Board Secretary

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Chairman

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Vice-Chairman

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Member

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Member

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Member