

REGULAR MEETING

October 12, 2023

The Regular Meeting of the Board of County Road Commissioners for the County of Isabella was held at the main office at 2261 E. Remus Road. Members present were Beltinck, Hauck, Livermore, and Turnwald on October 12, 2023, at 8:30 a.m. Absent: Commissioner Busch

Motion by Livermore, seconded by Beltinck to approve the Agenda as presented. Ayes: All. Nays: None. Motion carried.

Motion by Beltinck, seconded by Hauck to approve the workshop minutes for held on September 27, 2023 as presented. Ayes: All. Nays: None. Motion carried.

Motion by Hauck, seconded by Livermore to approve the minutes for the Regular Board Meeting held on September 27, 2023 as presented. Ayes: All. Nays: None. Motion carried.

Motion by Livermore, seconded by Beltinck to ask the Chairman to call for a roll call vote to approve the 1 Vouchers issued in the amount of \$635,582.20 and 1 Payroll Register issued in the amount of \$78,814.59 and the County Treasurer is authorized to transfer funds for same. Commissioner Hauck, Yes; Beltinck, Yes; Livermore, Yes; and Turnwald, Yes. Motion carried.

Correspondence: John Pedjac, Supervisor for Denver Township, thanked the road commission for hosting the next Michigan Township Association Meeting on October 18, 2023, at the new Road Commission Facility. John also asked the Commissioners to consider upping the ICRC brining contributions or allowing the townships to use the gravel block grant towards it. Commissioner Turnwald said the Board would review the next budget year.

Public comment: N/A

Old Business: N/A

New Business:

Motion by Beltinck, seconded by Hauck to approve the final 2023 Physical Inventory Adjustments for Parts materials and Road Materials. Commissioner Beltinck, Yes; Hauck, Yes; Livermore, Yes; and Turnwald, Yes. Motion carried.

Motion by Hauck, seconded by Livermore to approve the following September 30, 2023 Year End Disposal of Assets Adjustments.

	Department	Asset Value
a)	Road Equipment	\$58,841.96
b)	Building	\$0
c)	Yard & Storage	\$0
d)	Office Equipment	\$0
e)	Shop Assets	\$3,820.50
f)	Engineering Equipment	\$0

Commissioner Hauck, Yes; Livermore, Yes; Beltinck, Yes; and Turnwald, Yes. Motion carried.

Motion by Livermore, seconded by Beltinck to approve the following contract **UPON TOWNSHIP APPROVAL** :

1)	<b>497-15-Duncan Drain Replacements (Crawford, Grass Lake Road, and Lincoln Road) in the amount of \$180,000 (Vernon Township \$60,000 and ICRC \$120,000)</b>
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The Finance Director reviewed the bi-weekly financial report for the period ending September 30, 2023. The Finance Director informed the Board that staff did not have time to pay any October bills because the September 30<sup>th</sup> invoices were coming in up to the last minute. If any October invoices need to be paid before the next normal check run, the Accounts Payable Clerk will cut a manual check for it. The Finance Director informed the Commissioners that they had received another deposit from the Oxcart Permits Systems in the amount of \$5,375.00. The Finance Director explained that she included the engagement letter in the Board Agenda at the request of the auditor. She explained that the engagement letter contains information regarding the auditor’s responsibilities under the Generally Accepted Auditing Standards (GAAS) and the planned scope and timing of the audit, which is required to be communicated to those charged with governance.

The Project Manager gave the following report:

Work
Finished all gravel projects except Coe and Lincoln Twps.
they will carry over to 2024 season
Tentatively scheduled for October 12/13 to pave Weidman Rd
Salt has been delivered to Weidman garage
Salt is currently being delivered to Mt Pleasant garage
Started working on the 2024 gravel program
Worked on fall 2% estimates

The Drainage Forman gave the following report:

Date	Township	Job Completed
09/25/2023	Gilmore	Brush hog intersections
	Isabella/Denver	Trim trees that will hit trucks this winter
	N/E	clean spillways
	Wise	cross tube Herrick Road E of Loomis
	Broomfield	Tree crew Millbrook Road west of Rolland
09/26/2023	Mt Pleasant garage	wash trucks and clean buildings
09/27/2023	Broomfield	Tree crew Millbrook Road west of Rolland
	N/E	clean spillways
	Wise- Gilmore	Trim trees that will hit trucks this winter
	Sherman-Coldwater	Trim trees that will hit trucks this winter
	S/W	PBT
09/28/2023	Broomfield	Tree crew Millbrook Road west of Rolland
	Mt Pleasant garage	wash trucks and clean buildings
10/02/2023	Chippewa	Trim trees that will hit trucks this winter
	Gilmore-Coldwater	Trim trees that will hit trucks this winter
	N/E S/W quads	Fix edge drops on blacktops
	N/e N/W quads	clean spillways
10/03/2023	county-wide	PBT
	N/W	clean spillways
	Nottawa	remove high shoulder on Weidman Road west of Littlefield
	Lincoln-Vernon	Trim trees that will hit trucks this winter
	Weidman	salt delivery
10/04/2023	Gilmore	Brush hog intersections
	N/E N/W	fix edge drops on black top roads
	Deerfield	Trim trees that will hit trucks this winter
	Nottawa	remove high shoulder on Weidman Road west of Littlefield
	Union	drainage
10/05/2023	Mt Pleasant garage	salt delivery
		Tree crew
		wash trucks and clean buildings

The Shop Forman gave the following report:

- 1) Attended the Superintendents meeting in Frankenmuth, boys got the new truck done enough to be show worthy.
- 2) Had a safety meeting, Snowplow Safety 101, given by Tom Kramer from MCRCSIP, went very well.
- 3) Took delivery on 3 DVS boxes, 3 wings, and 3 underbody scrapers for the next new trucks to be built.
- 4) Ordered CAT 310 excavator.

The Manager was in Lansing meeting with the current legislative bodies.

Committee Reports: The Finance Director read the following report from Commissioner Busch:

“The new Director Alexis is an exciting change at the parks. All props to SueAnn of course, understandably Alexis is bringing a renewed spirit to the leadership that’s willing to try new things and experiment. I just wanted to share that opinion with the board.

You’ve all probably heard that the land acquisition at Meridian Park is all done. Ended up being 4 acres but it connects a couple larger parcels. Alexis was very diplomatic about the process itself with the former landowner. The county paid a premium price for a better park system, I guess.

Numbers year over year are up again as everyone loves our parks!

Speaking of that, the parks have a survey up to test the pulse of the public. Here is the link, please share with all of your people:

<https://lp.constantcontactpages.com/sv/DbxYeRa/2024MasterPlanSurvey>”

Motion by Livermore, seconded by Beltinck to adjourn the meeting at 9:17 a.m. Ayes: All. Nays: None. Motion carried.

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Board Secretary

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Chairman

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Vice-Chairman

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Member

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Member

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Member