

## REGULAR MEETING

September 22, 2022

The Regular Meeting of the Board of County Road Commissioners for the County of Isabella was held at the main office at 2261 E. Remus Road. Members present were Beltinck, Livermore, Graham, Busch, and Turnwald on September 22, 2022, at 4:30 p.m.

Motion by Livermore, seconded by Busch to approve the Agenda as presented. Ayes: All. Nays: None. Motion carried.

Motion by Graham, seconded by Livermore to approve the minutes for the Regular Board Meeting held on September 8, 2022 as presented. Ayes: All. Nays: None. Motion carried.

Motion by Beltinck, seconded by Busch to ask the Chairman to call for a roll call vote to approve the Vouchers issued in the amount of \$575,703.19 and Payroll Register issued in the amount of \$81,028.50 and the County Treasurer is authorized to transfer funds for same. Commissioner Livermore, Yes; Beltinck, Yes; Graham, Yes; Busch, Yes; and Turnwald, Yes. Motion carried.

Correspondence: N/A

Public comment: : Bill Hauck, Union Township Trustee, informed the Board that Proposal II if passed would devastate the smaller townships. He said that he has already heard several Clerks who said they would quit doing it. He said there is already 11 steps to make sure that the Election is secure.

Old Business: N/A

New Business:

Motion by Graham, seconded by Beltinck to authorize the Finance Director to issue checks for Accounts Payable invoices dated on or before 9/30/2022. Ayes: All. Nays: None. Motion carried.

Motion by Livermore, seconded by Beltinck to approve and allow the Finance Director to post the 2022 Physical Inventory Adjustments for Parts materials and Road Materials. Commissioner Beltinck, Yes; Graham, Yes; Busch, Yes; Livermore, Yes; and Turnwald, Yes. Motion carried.

Motion by Beltinck, seconded by Livermore to approve the 2022C Fiscal Budget Amendment. Commissioner Graham, Yes; Busch, Yes; Livermore, Yes; Beltinck, Yes; and Turnwald, Yes.

Motion by Graham, seconded by Busch to approve the 2023 Fiscal Budget. Commissioner Busch, Yes; Graham, Yes; Livermore, Yes; Beltinck, Yes; and Turnwald, Yes.

The Finance Director reviewed the bi-weekly financial report for the period ending September 15, 2022. The Finance Director shared the Plaque that ICRC received from the County Road Association Self Insurance Fund (CRASIF) for achieving the lowest experience modification factor (.769) in its payroll classification in the coverage year 2021-2022 for the Workers' Compensation Program. It was discussed that around 15 years ago ICRC had the highest experience modification factor. Through a lot of hard work, the staff has been able to bring this down so low that we have scored the lowest experience modification factor which is a HUGE accomplishment. The Finance Director also updated the Commissioners that the Northern Michigan Association of Road Commissions Annual Conference was a success. There was at least 170 people who had attended. The Finance Director explained that the Ferris State University Endowment was also a huge success. Last year \$4,3700 was raised for the Scholarship. This year a total of \$9,485 was raised which will be matched dollar for dollar by Ferris State University. The Road Commission received \$588.79 in Investments, \$517.65 in interest, \$3,220.14 in MI-Class, and \$92.59 in the APEX Escrow account. The Finance Director informed the Commissioners that they had received August Oxcart deposit of \$8,390 from the Oxcart Permits Systems. The Finance Director updated the Commissioners on the changes on the AR – Open Aging Summary Report. The Finance Director explained that she worked the past weekend on getting 2/3 of the gravels billed to the Townships. The rest she was waiting on invoices before she could do. She also worked on completing the 2022C and 2023 Budgets. The Finance Director said she would be gone the following Monday and Tuesday for the MERS Annual Conference.

The Shop Foreman gave the following report:

- 1) Ordered new brush hog, estimated delivery is March
- 2) New International 620 is in, waiting for it to be prepped, doing paperwork so we can pick it up
- 3) Did inventory with Hope and Joe B.

The Project Manager gave the following report:

Date	Township	Job Completed
09/07/22		Ground Broomfield Rd
09/08/22		Ground Carraige Ln.
09/13/22		ICRC Hosted the S.A.M meeting small turnout but still a good meeting
09/14/22		Ground Loomis Rd
09/15/22	Deerfield	Finished up Limestone refreshes in Deerfield Twp.
	Vernon	Graveled Forest Park Dr. in Vernon Twp.
09/21/22	Nottawa	Ground Winn Rd

The Drainage Forman gave the following report:

Date	Township	Job Completed
09/06/22	N/W	Brush Hog paved intersections
	Deerfield	V-bins hauling gravel on Broomfield Rd w of Winn Rd G and P
	Chippewa	Scrape for 3rd app of chloride
	Vernon	Forest Park Dr regravell and ditching
09/07/22	N/W	Brush Hog paved intersections
	Deerfield	Grind and Pave Broomfield Rd w of Winn
	Union	Scrape for 3rd app of chloride
	Vernon	Forest Park Dr regravell and ditching
	Deerfield	Mineral Springs spillways and shoulder repair
09/08/22	N/W	Brush Hog paved intersections
	Deerfield	Grind and Pave Broomfield Rd w of Winn
	Union	Carriage Ln Grind and pave
	Deerfield	Limestone refresh Broomfield Road W of Littlefield
	Rolland	Ditching on Pleasant Valley W of Wyman
	Vernon	Forest Park Dr regravell and ditching
09/12/22	Deerfield	Grind and Pave Broomfield Rd w of Winn
	Union	Carriage Ln Grind and pave
	Denver	Spread gravel on Loomis N of Rosebush for G and P
	S/E	PBT
		Clean Garage
09/13/22	Union	Carriage Ln Grind and pave
	Denver	Grind and pave Loomis N of Rosebush
	Vernon	Gravel Forest Park Dr
	Rolland	Ditching on Pleasant Valley W of Wyman
09/14/22	Denver	Grind and pave Loomis N of Rosebush
	Rolland	Ditching on Pleasant Valley W of Wyman
	Gilmore	Ditching on Ashbrook Dr
		Scrape gravel roads that have not been chloride
09/15/22	Denver	Spot gravel and ditching on Loomis Rd S of Weidman
	Denver	Grind and pave Loomis N of Rosebush
		Scrape gravel roads that have not been chloride

The Manager informed the Commissioners that the dewatering was successful on the Lincoln Road Project. The Manager gave an update on the current 2022 Road Projects. He said that he received notice from MDOT that they are going to be starting on the Vernon Road overpass fix and the estimated completion date is October 14<sup>th</sup> 2022. The Manager said he also thought that the Northern Michigan Association of Road Commissions Annual Conference was a success. He informed the Commissioners that the following Northern Board Members were elected for the following position:

President: Karl Hanson, Wexford County Road Commission  
Vice-President: Donna Lowe, Midland County Road Commission  
Secretary/Treasurer: Jalene Sandel, Isabella County Road Commission

Committee Reports: N/A

Motion by Graham, seconded by Busch to adjourn the meeting at 5:09 p.m. Ayes: All. Nays: None. Motion carried.

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Board Secretary

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Chairman

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Vice-Chairman

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Member

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Member

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Member