

## REGULAR MEETING

January 27, 2022

The Regular Meeting of the Board of County Road Commissioners for the County of Isabella was held at the main office at 2261 E. Remus Road. Members present were Beltinck, Graham, Livermore, Busch, and Turnwald on January 27, 2022 at 4:30 p.m.

Motion by Graham, seconded by Beltinck to approve the Agenda as presented. Ayes: All. Nays: None. Motion carried.

Motion by Busch, seconded by Livermore to approve the minutes for the Regular Board Meeting held on January 13, 2022 as presented. Ayes: All. Nays: None. Motion carried.

Motion by Beltinck, seconded by Livermore to ask the Chairman to call for a roll call vote to approve the 1 Voucher issued in the amount of \$134,426.51 and 1 Payroll Voucher issued in the amount of \$90,079.25 and the County Treasurer is authorized to transfer funds for same. Commissioner Livermore, Yes; Busch, Yes; Beltinck, Yes; Graham, Yes; and Turnwald, Yes.

Correspondence: N/A

Public comment: : Kim Smith Union Township Public Works Coordinator, thanked the ICRC Manager for meeting with her and the Union Township Manager to discuss the Lincoln Road Project.

Old Business: N/A

New Business: N/A

Motion by Graham, seconded by Busch to accept the 2021 audit review presented by Phil Wolf with Anderson & Tackman. Commissioner Beltinck, Yes; Graham, Yes; Livermore, Yes; Busch, Yes; and Turnwald, Yes.

Motion by Graham, seconded by Busch to approve the Asset/Surplus property disposal policy. Ayes: All. Nays: None. Motion carried.

Motion by Busch, seconded by Livermore to authorize the Chairman to sign the 2021 Attest Form for the Annual Act 51 Report. Ayes: All. Nays: None. Motion carried.

Motion by Livermore, seconded by Busch to vote for Mark Christensen for the County Road Association candidate to serve for the three-year term for the Northern Michigan Association of Road Commissions. Commissioner Graham, Yes; Beltinck, Yes; Livermore, Yes; Busch, Yes; and Turnwald, Yes.

The Finance Director reviewed the bi-weekly financial report for the period ending January 20, 2022. The Road Commission received \$652.22 in Investments, \$328.31 in interest, \$68.32 in MI Class, and \$41.29 in the APEX Escrow account. The Finance Director had a discussion with the Board Members on the current password policy and policy that IT Right wants them to adopt.

The Shop Foreman gave the following report:

- 1) 040 grader is done at AIS, transmission rebuild
- 2) Parking garage doors are now fully automated
- 3) Adding to tire inventory because of national shortages

Project Manager:

| Date      | Township | Job Completed  |
|-----------|----------|--|
| 1/17-1/19 |          | Worked on windmill Asphalt Estimates                     |
| 1/20/2022 |          | Went to East Central Meeting in Tawas . Very informative |
| 1/24/2022 |          | Checked roads in townships of new hires                  |
| 1/25/2022 |          | Loaded trucks and restocked mix pile                     |
| 1/26/2022 |          | Marked trees for removal in the S/W                      |
|           |          |  |

Superintendent's Report

| Date       | Township        | Job Completed  |
|------------|-----------------|--|
| 1/13/2022  | Rolland         | hauling snow out of Blanchard                                    |
|            | Sherman-Nottawa | cutting trees on Weidman streets                                 |
|            | all four Quads  | patching blacktops   |
|            |                 |  |
| 12/14/2022 | all four Quads  | patching blacktops   |
|            |                 | cleaned garages and trucks                                       |
|            |                 |  |
| 1/17/2022  | all four Quads  | patching blacktops   |
|            | Fremont         | cutting trees  |
|            |                 | yard work  |
|            |                 |  |
| 1/18/2022  | all four Quads  | patching blacktops   |
|            |                 | cleaned the drains in Weidman, Blanchard and Mt pleasant garages |
|            |                 | wash trucks  |
|            |                 |  |
| 1/19/2022  | all townships   | checking for drifting and ice                                    |
|            |                 |  |
| 1/20/2022  | wise            | tree cutting   |
|            | Nottawa         | patched blacktops  |
|            | n/w quad        | used ice blade on the hills                                      |
|            |                 | washed trucks  |
|            |                 |  |
| 1/21/2022  | Gilmore/Sherman | cutting trees  |
|            | all four Quads  | patching blacktops   |
|            |                 |  |
| 1/24/2022  | all townships   | snow removal and ice control                                     |
|            |                 |  |

|                         |                              |
|-------------------------|------------------------------|
| 1/25/2022 all townships | snow removal and ice control |
|                         |                              |
| 1/26/2022 all townships | finish townships             |
|                         | wash trucks and clean garage |

The Manager informed the Commissioners that ICRC would be advertising for a truck driver and a Mechanic. We have a truck driver retiring in April and a mechanic retiring in February. The Manager explained that he was working with ICRC staff on getting all the township information sent out in February. The Manager said that the next East Central meeting would be held at the ICRC office in April. The caterer has already been booked.

Committee Reports: Commissioner Busch said the Isabella County Parks and Recreation Board won't be holding the February meeting at the Road Commission. He believes that the March meeting will be held at the Road Commission. Commissioner Graham explained he went to the last East Central Meeting. He asked Commissioner Busch if he would like to sit on the East Central Committee Group for the Commissioners. Commissioner Graham said that there was one vacant spot.

Motion by Livermore, seconded by Graham to adjourn the meeting at 5:27 p.m. Ayes: All. Nays: None. Motion carried.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Vice-Chairman

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member