

## REGULAR MEETING

September 23, 2021

The Regular Meeting of the Board of County Road Commissioners for the County of Isabella was held at the main office at 2261 E. Remus Road. Members present were Beltinck, Graham, Busch, Livermore, and Turnwald on September 23, 2021 at 4:30 p.m.

Motion by Graham, seconded by Beltinck to approve the Agenda as presented. Ayes: All. Nays: None. Motion carried.

Motion by Livermore, seconded by Beltinck to approve the minutes for the Regular Meeting held on August 26, 2021 as presented. Ayes: All. Nays: None. Motion carried.

Motion by Graham, seconded by Livermore to ask the Chairman to call for a roll call vote to approve the 2 Voucher issued in the amount of \$1,257,338.10 and 2 Payroll Voucher issued in the amount of \$143,569.72 and the County Treasurer is authorized to transfer funds for same. Commissioner Graham, Yes; Beltinck, Yes; Busch, Yes; Livermore, Yes; and Turnwald, Yes.

Correspondence: N/A

Public comment: Bill Hauck, Union Township Trustee, thanked the Isabella County Road Commission board for everything they do.

Old Business: N/A

New Business:

Motion by Beltinck, seconded by Busch to authorize the Chairman and the Finance Director to sign the Annual Certification of Employee-related Conditions. Ayes: All. Nays: None. Motion carried.

Motion by Livermore, seconded by Graham to authorize the Finance Director to issue checks for Accounts Payable invoices dated on or before 9/30/2021. Ayes: All. Nays: None. Motion carried.

Motion by Graham, seconded by Beltinck to approve the 2022 Fiscal Budget. Commissioner Graham, Yes; Beltinck, Yes; Livermore, Yes; Busch, Yes; and Turnwald, Yes.

Motion by Busch, seconded by Graham to authorize the Finance Director to be appointed Officer Delegate and the Manager to be appointed as Alternate Office Delegate for the 2021 MERS Annual Meeting held Thursday October 7, 2021 through Friday October 8, 2021. Also, to authorize Mike Danielski to be appointed as Employee Delegate and Matt Johnson to be appointed as Alternate Employee Delegate. Ayes: All. Nays: None. Motion carried.

Motion by Busch, seconded by Livermore to approve and allow the Finance Director to post the 2021 Physical Inventory Adjustments for Parts materials. Ayes: All. Nays: None. Motion carried.

Motion by Livermore, seconded by Beltinck to approve the resolution for the abandonment of the portion of Transportation Drive described as follows:

*Commencing at the Southwest Corner of Section 16. T14N. R04W, Union Township, Isabella County, Michigan, thence N00°08'43"W, along the West line of said Section 16. 757.60 feet; thence N89°51'34"E (recorded as N89°54'34"E), 33.00 feet; thence continuing N89°51'34"E (recorded as N89°54'34"E) 366.19; thence, N86°54'01"E (recorded as N86°51'14"E), 648.31 feet to the point of beginning; thence N86°57'13"E, (recorded as N86°54'01"E), 275.93 feet to the West One-eighth line of said Section 16; thence N00°04'55"W along said One-eighth line 183.30 feet (recorded as N00°03'29"W, 183.04 feet); thence S86°54'01"W 188.17 feet (recorded as 187.13 feet); thence S03°05'59"E ((recorded as S03°55'59"E), 99.83 feet; thence S86°54'01" W, 93.13 feet; thence S00°08'43"E, parallel with said West Section line 83.07 feet to the point of beginning.*

Commissioner Busch, Yes; Livermore, Yes; Beltinck, Yes; Graham, Yes; and Turnwald, Yes.

Motion by Livermore, seconded by Graham to approve Jim Pohl's request for an extension of the medical leave of absence until September 30, 2021. Ayes: All. Nays: None. Motion carried.

Motion by Busch, seconded by Beltinck to approve the Finance Director to ask the County Treasurer to set up a Future Debt Services cash account and transfer future budgeted amounts to the cash account. Commissioner Livermore, Yes; Beltinck, Yes; Graham, Yes; Yes; Turnwald, Yes; and Busch, Yes.

The Finance Director reviewed the bi-weekly financial report for the period ending September 16, 2021. The Finance Director informed the Commissioners that they had received another deposit from the Oxcart Permits Systems in the amount of \$1,900.00. The Finance Director said that she had billed another \$188,951.55 in gravel projects. This means that most of the gravel projects have been billed out. The Finance Director informed the Commissioner that the Workers Comp Auditor was here on September 9<sup>th</sup> 2021. She said that everything went fine. The Finance Director informed the board that she is the new Treasurer for the Northern Road Commission Association. The ICRC auditor was here on Tuesday September 21, 2021 and Wednesday September 22, 2021. The audit went good and he will be back in December for the final audit. The Finance Director informed the Board that Midland has asked her to sit in on the Midland Finance Director's interviews. The Finance Director said she wasn't sure when the interviews would be yet.

The Superintendent was not present.

The Shop Forman gave the following report:

- 1) Getting ready for the auction coming up on the 28<sup>th</sup>
- 2) Getting very hard finding parts for anything
- 3) Doing inventory with Hope

The Drainage Forman gave the following report:

Date	Township	Job Completed
08/24/2021		Apex gravel grind
		PBT all four Quads
		Wiedman yard clean up
08/25/2021		cleaned up trees from wind storm over night
08/26/2021		Scraped gravel roads
		PBT all four Quads
		Cat training on mini and cat skid loader
08/30/2021		Scraped gravels
		cleaned up trees from wind storm over night
08/31/2021		Scraped gravels
		mowing ditches
		Ditched on Isabella Rd South of Vernon
09/01/2021		Finished ditching on Isabella RD
		Scraped Rolland
		Mowed ditches
09/02/2021		Scraped Wise and Broomfield
		Finished mowing
		Drainage Sherman and Coldwater
09/07/2021		PBT all Four Quads
		Tree cutting
09/08/2021		PBT all four Quads
		Tree cutting
09/09/2021		Scraped Union and Chippewa for last brining
		Started ditching on Cithia ST
09/13/2021		Washed mowers and put them away
		Put disk retriever on John Deere 174
		Randy started brush hog n-w
		PBT n-e and n-w
09/14/2021		Brush hog n-w
		tree clean up from weekend storm
09/15/2021		Worked on Cinthia St
		Scraped in Fremont and Rolland
		Brush Hog Coldwater township
		Retriever in Nottawa and Coldwater
09/16/2021		Finished Cithia St
		Milled out a couple spots on Meridan Rd S of M-20 for over lay
		scraped and fixed washouts in Fremont

The Manager thanked the Shop Forman and Drainage Forman for the excellent job they have been doing on call. The Manager said that he is working on a way to get both Forman's some relief for on call. The Manager thanked the Finance Director for all the work she did on the Budget.

Committee Reports: Commissioner Livermore thanked the staff for fixing up Weidman. He said that it looks so much better. Commissioner Graham asked if ICRC has posted for a Heavy Equipment Operator/Truck Driver yet. The Manager explained that the posting was ready.

Motion by Graham, seconded by Busch to adjourn the meeting at 5:44 p.m. Ayes: All. Nays: None. Motion carried.